**Office of Sponsored Programs**

**Michigan State University (MSU) COMMITMENT FORM**

LEGAL NAME: MICHIGAN STATE UNIVERSITY

EIN (Tax ID) NUMBER: 38-6005984

UNIQUE ENTITY IDENTIFIER (UEI): R28EKN92ZTZ9

PERFORMANCE SITE ADDRESS (include your 9 digit zip code):

CONGRESSIONAL DISTRICT(S) FOR MSU: MI-007

CONGRESSIONAL DISTRICT(S) FOR OTHER PERFORMANCE SITE LOCATIONS:

MSU REFERENCE NUMBER (IF KNOWN):

SOLICITATION NUMBER:

MSU’S PI NAME:

PROPOSAL TITLE:

TOTAL FUNDS REQUESTED FOR MSU:

MSU PROJECT PERIOD:

MSU’S SPONSORED PROGRAMS CONTACT NAME, PHONE NO., AND EMAIL:

DIRECT SPONSOR’S PI NAME:

DIRECT SPONSOR’S CONTACT NAME & INFO:

PRIME SPONSOR (IF KNOWN/APPLICABLE):

**SECTION A- PROPOSAL DOCUMENTS**

The following documents are included in our subaward proposal submission and prepared in compliance with the prime sponsor’s solicitation guidelines:

[ ]  Statement of Work

[ ]  Budget

[ ]  Budget Justification

[ ]  Other proposal documents as required by the solicitation

**SECTION B- CERTIFICATIONS**

1. **Facilities & Administrative (F&A)** **Rates** included in this proposal have been calculated based on:

[x]  Our federally-negotiated F&A rates for this type of work. MSU has provided a link to the agreement under Section C in the appropriate box.

[ ]  Other rates (explanation provided in Comments in Section C).

[ ]  Not applicable (no F&A costs are requested by MSU)

1. **Fringe Benefit Rates** includedin the proposal:

[x]  Are based on our institutional policy. A link to this policy is identified under Section C in the appropriate box.

1. **Human Subjects** [ ]  Yes [ ]  No

Federal Wide Assurance #: 00004556.

1. **Animal Use** [ ]  Yes [ ]  No

PHS Animal Welfare Assurance #: A3955-01.

1. **Select Agents** [ ]  Yes [ ]  No

If yes, please provide your Select Agent Registration #:      .

1. **Recombinant DNA** [ ]  Yes [ ]  No
2. **Conflict of Interest** certification that **applies** to PHS, NSF, DOE or other sponsors that have adopted the federal financial disclosure requirements

[x]  MSU hereby certifies that it has an active and enforced conflict of interest policy that is consistent with the provisions of 42 CFR Part 50, Subpart F “Responsibility of Applicants for Promoting Objectivity in Research.” MSU also certifies that, to the best of Institution’s knowledge, all financial disclosures have been made related to the activities that may be funded by or will have been satisfactorily managed, reduced or eliminated in accordance with MSU’s conflict of interest policy prior to the expenditures of any funds under any resultant agreement.

1. **Responsible Conduct of Research (RCR)** (if applicable)

[ ]  **NSF**: MSU hereby certifies that it will ensure that all undergraduates, graduate students, and postdoctoral researchers who will be supported by this **NSF** proposal will be trained on the oversight in the responsible and ethical conduct of research.

[ ]  **USDA-NIFA**: MSU hereby certifies that it has an institutional plan compliant with **USDA-NIFA’s** February 2013 Agency-Specific Terms & Conditions requirements related to responsible conduct of research.

1. **Certification regarding Debarment and Suspension**

Is MSU, PI, or any other employee or student participating in this project debarred, suspended or otherwise excluded from or ineligible for participation in federal programs or activities?

[ ]  Yes (If Yes, explain under Section C in Comments section)

[x]  No

1. **Cost Sharing/Matching/In-Kind included in the proposal** (if applicable)

[ ]  Yes **Amount**:

[ ]  N/A

**11. Audit Status**

Does MSU receive an annual audit in accordance with OMB Circular A-133? A link to the most recent A-133 audit report has been provided under Section C in the appropriate box.

[x]  Yes

[ ]  No

**12. Fiscal Responsibility**

MSU certifies that its financial system is in accordance with generally accepted accounting principles and:

[x]  has the capability to identify, in its accounts, all Federal awards received and associated expenses as well as the Federal programs under which they were received;

[x]  maintains internal controls to assure that it is managing Federal awards in compliance with applicable laws, regulations and the

 provisions of contracts or grants;

[x]  complies with applicable laws and regulations;

[x]  can prepare appropriate financial statements, including the schedule of expenditures of federal awards;

[x]  there are no outstanding audit findings which would impact subcontract costs.

**SECTION C- ADDITIONAL INFORMATION**

F&A AGREEMENT LINK: 

FRINGE RATE POLICY LINK: 

AUDIT/FINANCIAL REPORTS LINK: 

COMMENTS:

**MSU CERTIFIES THE FOLLOWING:**

The information, certifications, and representations stated above have been made by an authorized official of MSU named herein. Additionally, the appropriate programmatic and administrative personnel involved in this application are aware of sponsor policies in regard to subawards and are prepared to establish the necessary inter-institutional agreements consistent with those policies.

Signature of Authorized Official for MSU

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Type or print name, email address and title of Authorized Official Date

**NOTE: Please send any Award to MSU’s Office of Sponsored Programs at 426 Auditorium Rd, Room 2, East Lansing, MI 48824 or it can emailed to osp.awards@osp.msu.edu.**